

Mohsin Dedhrotiya

Head Clerk
Government Science College - Idar

PROFILE

Reliable office clerk with more than 5 Years Experience of performing administrative with good communication skill for optimum service and positive attitude towards getting a job done.



 mzd.28194@gmail.com



Himmatnagar (SK)



Indian

LANGUAGES

- Gujarati
- English
- Hindi

SOCIAL MEDIA



profile.skype



url.linkedin



profile.twitter

WORK EXPERIENCE

20/04/2018
03/10/2024
(Himmatnagar) **DISTRICT EDUCATION OFFICE – HIMMATNAGAR (SABARKANTHA)**
Senior Clerk

04/10/2024
Continue
(City-Country) **GOVERNMENT SCIENCE COLLEGE – IDAR (SABARKANTHA)**
Head Clerk

EDUCATION

2012-16
Mehasana **B.Tech**
UVPCE, Ganpat University

HOBBIES

- Travelling, Watching Movies/Webseries
- Cricket, Football
- Reading Novel

SOFTWARE

Excel ● ● ● ● ●
PowerPoint ● ● ● ● ●
Word ● ● ● ● ●